

MEMORANDUM OF UNDERSTANDING
BETWEEN THE SCHOOL DISTRICT OF PALM BEACH COUNTY (The District)
AND
THE CLASSROOM TEACHERS ASSOCIATION (CTA)
(Revised March 31st 2015)

Whereas, The School District of Palm Beach County, Florida and the Palm Beach County Classroom Teachers Association believe that it is in the best interest of instructional staff to have additional earning opportunities.


Whereas, both Parties believe that the creation and review of test items for test item banks for end-of-course assessments for courses not measured by statewide assessments is important to improve instructional practices.

Therefore, be it resolved that effective February 12, 2014, both Parties agree to the following conditions of participation of selected teachers in the Central Florida Assessment Coalition (CFAC) test item writing and test item review activities:

- The District shall advertise the temporary supplemental positions of "Test Item Writer" and "Test Item Reviewer".
- Teachers selected must hold a current Florida State Professional teaching certificate or a District Career and Technical Education Certificate.
- Teachers selected are currently employed by the District.
- After being selected to be a Test Item Reviewer or a Test Item Writer, each teacher must participate in an online training program facilitated by CFAC. Teachers will be paid a one-time stipend of \$75 upon successful completion of the training and must participate in the appropriate activity, i.e. test item writing or test item reviewing.
- The rate of compensation for Test Item Writer shall be \$30 per test item written and accepted. In order to be accepted, test items must meet CFAC's and the District's specification for quality and timelines of submission.
- The rate of compensation for Test Item Reviewers shall be \$6 per test item reviewed. Test Item Reviewers will follow all CFAC's guidelines and requirements when reviewing items. Test Item Reviewers will work with a team of one or two other Reviewers as determined by CFAC/District.
- The stipend for test item specification/test blueprint development shall be \$1,000 for those selected to participate in this development.
- This MOU will remain in effect until the number of accepted tests items fulfills the District's commitment to CFAC or until either Party gives written notice to the other that it is cancelling this MOU.
- In addition, each Party may temporarily suspend this MOU by giving notice to the other Party along with the rationale for such suspension.

The Parties further agree that the products of teachers' participation in this project become the property of the CFAC. All draft documents must be destroyed and may not be used for any other purpose

**FOR THE PALM BEACH COUNTY
CLASSROOM TEACHERS ASSOCIATION**




Dr. Kathryn M. Gundlach, President



Theo Harris, Interim Assistant Executive Director


**FOR THE SCHOOL DISTRICT OF
PALM BEACH COUNTY**



E. Wayne Gent, Superintendent



Michael J. Burke, Chief Operating Officer



Van V. Ludy, Director, Labor Relations